

**St. Nicholas School Commission**  
**Meeting Minutes**  
**November 30, 2023**

Commission Chair Chris Perez opened the meeting with a prayer at 5:45 p.m.

- Minutes from prior meeting reviewed and approved.
- No public comments made.

**OLD BUSINESS**

1. Final By-laws were presented to Father Mark and Kristen Morga. Verbal approval provided to Chris. Pending signatures to publish.
2. Mass Communications during major events
  - a. Discussion re the recent widespread power outage in Gig Harbor. Because internet was impacted, many families had not seen the email communication sent out to pick up students.
  - b. Faculty had already discussed this the day after the incident as well. Ideas have been discussed among faculty.
  - c. Ideas discussed by commission included:
    - i. Creating a phone tree
    - ii. Using a robo-call process / platform
    - iii. Researching what other schools use
3. Inspiring volunteerism
  - a. Discussion about ways to increase parent involvement at school. There are a small number of families who seem to provide the most volunteer support, which can burn out those families.
  - b. Ideas included:
    - i. re-invigorating mentor families for new families.
    - ii. The most successful method is face-to-face requests by other parents with parents they know
    - iii. Suggestion to leverage room parents
    - iv. Focus extra attention on younger parents to grow sustainable volunteerism

**NEW**

1. Principal's report:
  - a. Handout with quarterly updates provided to commission/parents in attendance.
  - b. Both a boys and girls basketball are planned.
  - c. End of trimester awards will be presented at Flag raising next Thursday.
  - d. Christmas Program scheduled for December 13 at 6p in the Church.
2. Development report
  - a. Website redesign underway. We obtained a grant to pay for this work. Two proposals have been submitted.
  - b. Christmas appeal underway.
  - c. Current enrollment is 143. We have one new student and one returning student. Tours with new families scheduled next week. Enrollment goal is 174.

- d. Auction location will be revealed this Friday. The committee has grown and is on schedule.
- 3. PTO report
  - a. Wreath sales are underway and successful. Volunteers are needed to help with sales after mass.
  - b. Panda Express takeover tonight.
  - c. December 6 is St. Nicholas Day. PTO is providing ASB with funding to support this endeavor.
- 4. Financial Report
  - a. Enrollment has been as high as 180 in the past. 174 is our break-even. Therefore increasing enrollment is a high priority.
  - b. Budget planning is underway.

Next meeting will be in January 2024. Chris Perez closed the meeting at 6:40 p.m.